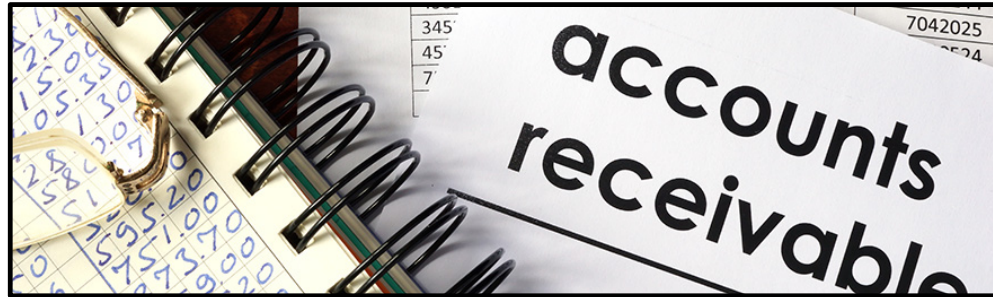


NON-STUDENT ACCOUNTS RECEIVABLE CHANGES FOR BANNER 9



-Laura Putz - HSC

-Marty Desautels – Main



What is Banner 9?

- **Completely New Banner Interface**
- **New Standard Look and Feel**
- **More Robust Search Features**
- **Navigation is Completely Different**
- **Web-Based (No more JAVA!!)**
- **Live Friday, March 16th, 2018**

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Keyboard Shortcuts



Banner 8 – What you are using now

File Edit Options Block Item Record Query Tools Help

Account Detail Form TFADETL 8.5.0.1 (BANI)

ID: N01839021 Bergeron, Patrice Credit Limit: User: MDESAUTE Holds:

Charges/Payments Deposits Memos

Dates/Invoice Feed/Cashier Cross Ref

Detail Code: N013 BANI Test	Pay Num:	Effective: 20-FEB-2018	Invoice Number
Address Type: BI Sequence: 1	Doc Num:	Transaction: 20-FEB-2018	
Units: 2.000000	Trans Paid:	Bill: 20-FEB-2018	S4187326
Rate: 14.500000	Trans Num: 3	Due: 22-MAR-2018	Invoice Paid
Amount: 29.00	Receipt:	Statement: 20-FEB-2018	
Balance: 29.00	Text:	Entry: 20-FEB-2018	
Source: T			

Detail Code: N011 Tennis Club Lessons	Pay Num:	Effective: 20-FEB-2018	Invoice Number
Address Type: BI Sequence: 1	Doc Num:	Transaction: 20-FEB-2018	
Units:	Trans Paid:	Bill: 20-FEB-2018	S4187326
Rate:	Trans Num: 2	Due: 22-MAR-2018	Invoice Paid
Amount: 50.00	Receipt:	Statement: 20-FEB-2018	
Balance: 50.00	Text:	Entry: 20-FEB-2018	
Source: T			

Query Balance: 79.00 Account Balance: 104.00 Amount Due: 104.00 Memo Balance: .00 NSF: 0 Receipt?: N



Banner 9 – Beginning Friday, 3/16

The University of New Mexico

Martin James Desautels Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI)

ADD RETRIEVE RELATED TOOLS

ID: N01839021 Bergeron, Patrice Credit Limit: User: MDESAUTE Holds: Start Over

Charges/Payments Deposits Memos

CHARGES/PAYMENTS

Insert Delete Copy Filter

Receipt Details Additional Text

Detail Code	Detail Code Description	Address Type	Sequence	Units	Rate	Amount	Balance	Source	Pay Num	Doc Num	Trans Paid	Trans Num	Receipt	Text
N006	Racquet Stringing	BI		1		25.00	25.00	T		TEST			11	
N009	Tournaments/Miscellaneous	BI		1		25.00	25.00	T		TEST			10	
N006	Racquet Stringing	BI		1		25.00	25.00	T		TEST			9	
N007	Merchandise Sales	BI		1	3.000000	13.350000	40.05	40.05	T				8	
N009	Tournaments/Miscellaneous	BI		1		25.00	25.00	T		TEST			7	
N015	BANI Test 012618 Tennis Club	BI		1		25.00	25.00	T		TEST			6	
N014	BANI Test 9.0	BI		1		20.00	20.00	T		TEST			5	
N012	Tennis Club Late Fees	BI		1		25.00	25.00	T		TEST			4	
N013	BANI Test	BI		1	2.000000	14.500000	29.00	29.00	T				3	
N011	Tennis Club Lessons	BI		1		50.00	50.00	T					2	

1 of 2 Per Page Record 1 of 11

Dates/Invoice Feed/Cashier Cross Ref

Effective * 02/27/2018 Statement

Transaction * 02/27/2018 Entry 02/27/2018

SAVE



WHY are we switching to Banner 9??

- Oracle will stop supporting the forms that Banner was built on at the end of 2018.
- As a result, Ellucian, the Banner system developer, is phasing out Banner 8.
- All support for Banner 8 is expected to sunset in December 2018.
- All Banner modules are being updated this year. This one is first.



What are the Big Changes???

- **New Recommended Web Browsers**

- Use **CHROME** or **FIREFOX**



- **Look and Feel of the Forms (“Pages”)**

- **New Login, separate from Banner 8**

- **Navigation within Banner 9**

- **System Responsiveness**

- Can be **Sloooooooow!!!!**



What is Staying the Same?

YOU WILL CONTINUE TO USE...

- **Same Banner Forms** – TFADETL, etc
- **Same Field Names**
- **Same Detail Codes**
- **Same Customers & Customer #s**
- **Same Data Entry Information**



**NO
CHANGE**



Banner 9 Terminology Changes

BANNER 8		BANNER 9
Forms	=	Pages
Blocks	=	Sections
Next Block	=	GO Button
Rollback	=	Start Over
Query	=	Filter



Banner 9 Shortcut Key Changes



	BANNER 8		BANNER 9
Rollback/Start Over/Refresh	Shift + F7	=	F5
Next Block/Section	Ctrl + PgDn	=	Alt + PgDN
Previous Block/Section	Ctrl + PgUp	=	Alt + PgUP



Banner 9 Login



[https://lobowebapp.unm.edu/
applicationNavigator](https://lobowebapp.unm.edu/applicationNavigator)

A screenshot of a web application interface. It features a header with two blue speech bubble icons and two orange circles. Below the header, the text "UNM Business Applica..." is visible. Underneath, there is a section titled "Transaction and Real-time Query Systems" which contains a bulleted list: "Banner 8 Forms (INB)" and "Banner 9 Forms".

UNM Business Applica...

Transaction and Real-time Query Systems

- Banner 8 Forms (INB)
- Banner 9 Forms



Financial Services Division

Banner 9 Application Navigator

The screenshot displays the Oracle Fusion Middleware Forms Services Banner 9 Application Navigator. The browser window title is "Oracle Fusion Middleware Forms Services". The address bar shows "General Menu Form GUAGMNU 8.6.4 (BANP) - Monday, February 26, 2018 - Last login Monday, February 26, 2018 08:17:18 AM". The main content area is titled "My Banner" and contains a tree view of system menus:

- Student System Menu [*STUDENT]
- Alumni/Development System Menu [*ALUMNI]
- Finance System Menu [*FINANCE]
- Human Resources System Menu [*HRS]
- Financial Aid [*RESOURCE]
- General System Menu [*GENERAL]

On the right side, there is a "My Links" section with the following links:

- [Check Banner Messages](#) ✓
- [Banner Bookshelf](#)
- [Personal Link 2](#)
- [Personal Link 3](#)
- [Personal Link 4](#)
- [Personal Link 5](#)
- [Personal Link 6](#)

Below the links is a "My Institution" section with a link to [My Institution](#). At the bottom right, there is a purple square logo with the text "ellucian.".



Banner 9 Application Navigator

The screenshot displays the Banner 9 Application Navigator interface. The left sidebar, highlighted with a red border, lists the following system menus:

- Student System Menu (*STUDENT)
- Alumni/Development System Menu (*ALUMNI)
- Finance System Menu (*FINANCE)
- Human Resources System Menu (*HRS)
- Financial Aid (*RESOURCE)
- General System Menu (*GENERAL)


The main content area features a 'Welcome' message, a search bar, and a background image of a bronze sculpture of a wolf. The top navigation bar includes a hamburger menu, search icon, notification icon with '3', 'The Univers', user profile 'Martin James Desautels', 'Sign Out', and a help icon.



Financial Services Division

Banner 9 Application Navigator

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Financial Services Division

Banner 9 Application Navigator

The screenshot displays the Banner 9 Application Navigator interface. The left sidebar, highlighted with a red border, contains the following items:

- RECENTLY OPENED
- Account Detail Form (TFADETL) - A mouse cursor is hovering over this item.
- Account Detail Query Form (TGIACCD)
- Cashier Session Review Form (TGACREV)
- Account Printer Selection Form (TOADEST)

The main content area shows a 'Welcome' message and a search bar. The background features a bronze statue of a wolf. The top right corner shows the user name 'Martin James Desautels' and a 'Sign Out' button. The bottom of the page includes a footer with the text 'This software contains confidential and proprietary information of Ellucian and its subsidiaries. Use of this software is limited to Ellucian licensees, and is subject to the terms and conditions of one or more written license agreements between Ellucian and the licensee in question.' and a 'Keyboard Shortcuts' icon.



TFADETL - Banner 8

File Edit Options Block Item Record Query Tools Help

Account Detail Form TFADETL 8.5.0.1 (BANI)

ID: N01839021 Bergeron, Patrice Credit Limit: _____

User: MDESAUTE Holds: _____

Charges/Payments Deposits Memos

Detail Code: N013 Address Type: BI Units: 2.000000 Rate: 14.500000 Amount: 29.00 Balance: 29.00 Source: T	Detail Code: N013 BANI Test	Pay Num: _____ Doc Num: _____ Trans Paid: _____ Trans Num: 3 Receipt: _____ Text: _____	Dates/Invoice Feed/Cashier Cross Ref
	Effective: 20-FEB-2018 Transaction: 20-FEB-2018 Bill: 20-FEB-2018 Due: 22-MAR-2018 Statement: 20-FEB-2018 Entry: 20-FEB-2018	Invoice Number S4187326 Invoice Paid _____	
	Effective: 20-FEB-2018 Transaction: 20-FEB-2018 Bill: 20-FEB-2018 Due: 22-MAR-2018 Statement: 20-FEB-2018 Entry: 20-FEB-2018	Invoice Number S4187326 Invoice Paid _____	

Detail Code: N011 Tennis Club Lessons	Pay Num: _____ Doc Num: _____ Trans Paid: _____ Trans Num: 2 Receipt: _____ Text: _____
---	--

Query Balance	Account Balance	Amount Due	Memo Balance	NSF	Receipt?
79.00	104.00	104.00	.00	0	N



TFADETL - Banner 9

The University of New Mexico Martin James Desautels Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI) ADD RETRIEVE RELATED TOOLS

ID: N01839021 Bergeron, Patrice Credit Limit: User: MDESAUTE Holds: Start Over

Charges/Payments Deposits Memos

CHARGES/PAYMENTS Insert Delete Copy Filter

Receipt Details Additional Text

Detail Code *	Detail Code Description *	Address Typ...	Sequence *	Units	Rate	Amount *	Balance	Source	Pay Num	Doc Num	Trans Paid	Trans Num	Receipt	Text
N006	Racquet Stringing	BI		1		25.00	25.00	T		TEST			11	
N009	Tournaments/Miscellaneous	BI		1		250.00	250.00	T		TEST			10	
N006	Racquet Stringing	BI		1		25.00	25.00	T		TEST			9	
N007	Merchandise Sales	BI		1	3.000000	13.350000	40.05	40.05	T	TEST			8	
N009	Tournaments/Miscellaneous	BI		1		25.00	25.00	T		TEST			7	
N015	BANI Test 012618 Tennis Club	BI		1		25.00	25.00	T		TEST			6	
N014	BANI Test 9.0	BI		1		20.00	20.00	T		TEST			5	
N012	Tennis Club Late Fees	BI		1		25.00	25.00	T		TEST			4	
N013	BANI Test	BI		1	2.000000	14.500000	29.00	29.00	T				3	
N011	Tennis Club Lessons	BI		1		50.00	50.00	T					2	

1 of 2 | 10 Per Page Record 1 of 11

Dates/Invoice Feed/Cashier Cross Ref

Effective * 02/27/2018 Statement

Transaction * 02/27/2018 Entry 02/27/2018

SAVE



Entering an Invoice in TFADETL

The University of New Mexico

Martin James Desautels Sign Out

Welcome

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Keyboard Shortcuts



Financial Services Division

Entering an Invoice in TFADETL

The screenshot displays the TFADETL web application interface. At the top, the header includes the University of New Mexico logo, a search icon, and the user name 'Martin James Desautels' with a 'Sign Out' button. The main content area shows a 'Welcome' message and a search bar containing 'tfadet'. A dropdown menu is open, showing 'Account Detail Form (TFADETL)' as the selected option. A large yellow text overlay reads '(Search by Banner Form Acronym, or...)'. The background features a statue of a bison and a tree. At the bottom, there is a footer with copyright information, a release version of 2.1, and a 'Keyboard Shortcuts' link.



Financial Services Division

Entering an Invoice in TFADETL

The screenshot shows the top navigation bar of the TFADETL application. On the left, there are three icons: a hamburger menu (highlighted with a red box), a search icon (highlighted with a blue box), and a notification icon with a '3' (highlighted with a blue box). The text 'The University of New Mexico' is displayed in the center of the navigation bar. On the right, there is a user profile for 'Martin James Desautels' with a 'Sign Out' button and a help icon.

The main content area features a 'Welcome' message over a background image of a statue. A search box is open, containing the text 'Account Detail F'. Below the search box, two search results are listed:

- Account Detail Form** (TFADETL)
- Student Account Detail Form** (TSADETL)

A large yellow text overlay reads: **(...Search by Name of Form)**

At the bottom of the page, there is a footer with the following text:

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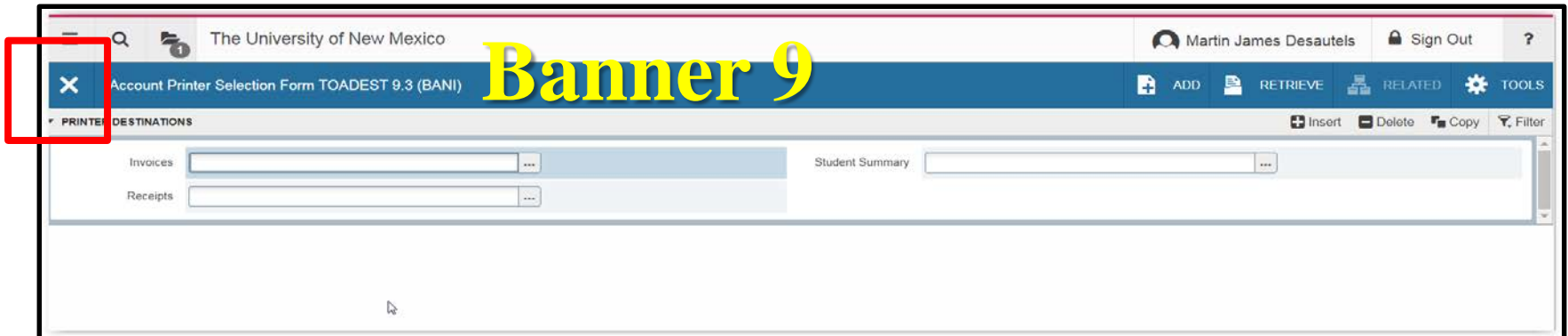
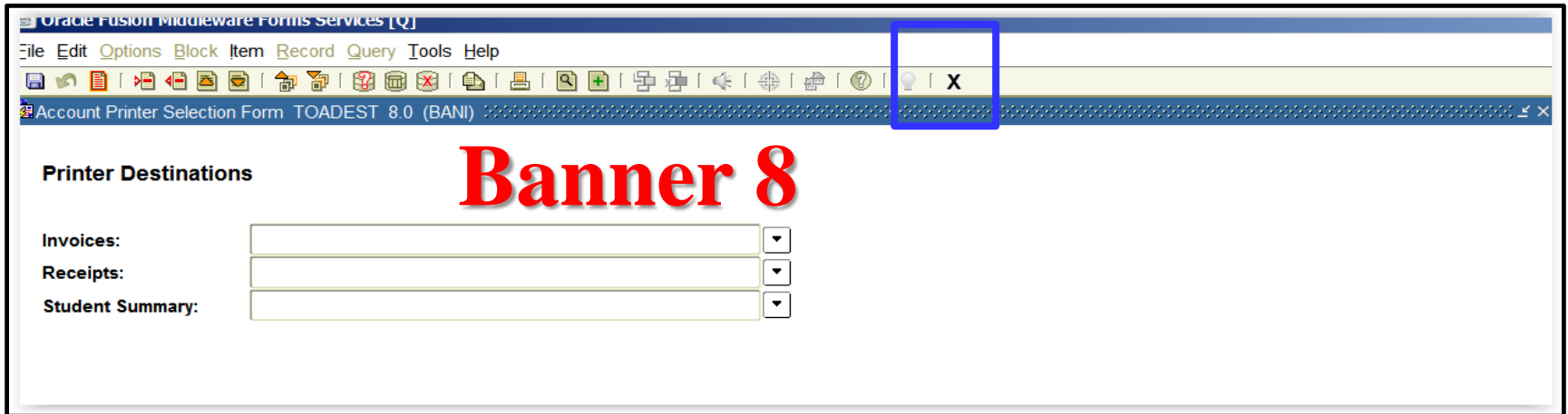
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Keyboard Shortcuts



Annoying Pop-up Screen!!!

(Yes, you still have to exit out here)



Entering an Invoice in TFADETL

The screenshot displays the TFADETL web application interface. At the top, the browser address bar shows 'The University of New Mexico' and the user profile 'Martin James Desautels' with a 'Sign Out' link. The application title bar reads 'Account Detail Form TFADETL 9.3.5 (BANI)'. Below this, there are input fields for 'ID:' (with a dropdown arrow), 'User: MDESAUTE', 'Credit Limit:', and 'Holds:'. A green 'Go' button is located on the right. A message box states: 'Get Started: Fill out the fields above and press Go.' An 'Option List' dialog box is open in the center, containing three search options: 'Person Search (FOIDEN)', 'Non-Person Search (FOICOMP)' (highlighted with a red box), and 'Alternate ID Search (GUIALT)'. A 'Cancel' button is at the bottom of the dialog. The footer includes 'EDIT', 'Record: 1/1', 'KEY_BLOCK.ID [1]', and the 'ellucian' logo.



Entering an Invoice – Customer Search

File Edit Options Block Item Record Query Tools Help

Finance Non-Person Search Form FOICOMP 8.4 (BANI)

Banner 8

ID	Name	Change Type	Activity Date	Name Type
N%	%Bergeron%			

The University of New Mexico

Martin James Desautels Sign Out ?

Banner 9

Finance Non-Person Search Form FOICOMP 9.0 (BANI)

ADD RETRIEVE RELATED TOOLS 1

NON-PERSON SEARCH

Enter a query; press F8 to execute.

Add Another Field ...

Clear All Go



Entering an Invoice – Customer Search

The screenshot shows a web-based search interface. At the top right, the user is identified as 'Martin James Desautels' with a 'Sign Out' link and a help icon. Below this is a navigation bar with buttons for 'ADD', 'RETRIEVE', 'RELATED', and 'TOOLS'. A toolbar below the navigation bar includes 'Insert', 'Delete', 'Copy', and 'Filter'. The main search area contains three rows of search criteria:

- Row 1: Field 'ID', operator 'Contains', value 'N'.
- Row 2: Field 'Name', operator 'Contains', value 'Bergeron'.
- Row 3: 'Add Another Field ...' button.

A dropdown menu is open under the 'Name' operator, showing the following options: 'Contains' (highlighted), 'Like', 'Starts With', 'Ends With', 'Equals', 'Not Equal', 'Not Equal or IS NULL', 'IS NULL', and 'IS NOT NULL'. A mouse cursor is pointing at the 'Contains' option. To the right of the search criteria, a 'Go' button is highlighted with a red rectangle. At the bottom right of the interface, there are 'CANCEL' and 'SELECT' buttons.



Entering an Invoice – Customer Search

The screenshot displays a web application interface for customer search. The top navigation bar includes the University of New Mexico logo, a search icon, and the user name 'Martin James Desautels' with a 'Sign Out' option. The main header shows the current page title 'Finance Non-Person Search Form FOICOMP 9.0 (BANI)' and a 'Filter Again' button. Below the header, a table displays search results. The table has columns for 'ID', 'Name', 'Change Type', and 'Name Type'. The first row shows 'N01839021' for 'Bergeron, Patrice'. The table is currently showing 'Record 1 of 1' with '10 Per Page'.

ID	Name	Change Type	Name Type
N01839021	Bergeron, Patrice		

Record 1 of 1

Activity Date 01/26/2018 01:17:51 PM

QUERY Record: 1/1 SPRIDEN.SPRIDEN_ID [1] elucian

SELECT



Entering an Invoice in TFADETL

The University of New Mexico

Martin James Desautels Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI) ADD RETRIEVE RELATED TOOLS

ID: ... Bergeron, Patrice

Credit Limit:

User: MDESAUTE

Holds: ...

Go

Get Started: Fill out the fields above and press Go.



Entering an Invoice in TFADETL

The University of New Mexico

Martin James Desautels Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI)

ADD RETRIEVE RELATED TOOLS

ID: N01839021 Bergeron, Patrice Credit Limit: User: MDESAUTE Holds:

Start Over

Charges/Payments Deposits Memos

CHARGES/PAYMENTS

Receipt Details Additional Text

Detail Code *	Detail Code Description *	Address Type *	Sequence *	Units	Rate	Amount *	Balance	Source *	Pay	Num	Receipt	Text
N006	Racquet Stringing	BI	1			25.00	25.00	T		11		
N009	Tournaments/Miscellaneous	BI	1			250.00	250.00	T		10		
N006	Racquet Stringing	BI	1			25.00	25.00	T		9		TEST
N007	Merchandise Sales	BI	1	3.000000	13.350000	40.05	40.05	T		8		TEST
N009	Tournaments/Miscellaneous	BI	1			25.00	25.00	T		7		TEST
N015	BANI Test 012618 Tennis Club	BI	1			25.00	25.00	T		6		TEST
N014	BANI Test 9.0	BI	1			20.00	20.00	T		5		TEST
N012	Tennis Club Late Fees	BI	1			25.00	25.00	T		4		TEST
N013	BANI Test	BI	1	2.000000	14.500000	29.00	29.00	T		3		
N011	Tennis Club Lessons	BI	1			50.00	50.00	T		2		

1 of 2 10 Per Page Record 1 of 11

Dates/Invoice Feed/Cashier Cross Ref

Effective * 02/27/2018 Statement

Insert

SAVE



Entering an Invoice in TFADETL

The University of New Mexico

Martin James Desautels Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI)

ADD RETRIEVE RELATED TOOLS

ID: N01839021 Bergeron, Patrice Credit Limit: User: MDESAUTE Holds: Start Over

Charges/Payments Deposits Memos

CHARGES/PAYMENTS

Insert Delete Copy Filter

Receipt Details Additional Text

Detail Code *	Detail Code Description *	Address Type *	Sequence *	Units	Rate	Amount *	Balance	Source *	Pay Num	Doc Num	Trans Paid	Trans Num	Receipt	Text
N008	Racquet Stringing	BI	1			25.00	25.00	T		TEST		11		
N011	Tennis Club Lessons	BI	1					T						
N009	Tournaments/Miscellaneous	BI	1			250.00	250.00	T		TEST		10		
N006	Racquet Stringing	BI	1			25.00	25.00	T		TEST		9		
N007	Merchandise Sales	BI	1	3.000000	13.350000	40.05	40.05	T		TEST		8		
N009	Tournaments/Miscellaneous	BI	1			25.00	25.00	T		TEST		7		
N015	BANI Test 012618 Tennis Club	BI	1			25.00	25.00	T		TEST		6		
N014	BANI Test 9.0	BI	1			20.00	20.00	T		TEST		5		
N012	Tennis Club Late Fees	BI	1			25.00	25.00	T		TEST		4		
N013	BANI Test	BI	1	2.000000	14.500000	29.00	29.00	T				3		
N011	Tennis Club Lessons	BI	1			50.00	50.00	T				2		

Effective * 02/27/2018 Statement

SAVE

EDIT Record: 2/12 TBRACCD.TBRACCD_DESC [2] ellucian



Entering an Invoice in TFADETL

The screenshot displays the TFADETL system interface for 'The University of New Mexico'. The user is Martin James Desautels. The main window is titled 'Account Detail Form TFADETL 9.3.5 (BANI)'. A green notification box at the top right states 'Saved successfully (1 rows saved)'. Below this is a table of transactions with columns for ID, Description, Type, Quantity, Amount, and Date. The table shows several rows of transactions, including 'Racquet Stringing', 'Merchandise Sales', and 'Tournaments/Miscellaneous'. Below the table, there are navigation controls and a 'Per Page' dropdown set to 10. The 'Dates/Invoice' tab is active, showing fields for 'Effective *' and 'Transaction *' both set to 02/27/2018. A red box highlights the 'Invoice Number' field with the text 'NEXT' inside. At the bottom right, a 'SAVE' button is highlighted with a red box. The 'BALANCE DETAILS' section at the bottom shows 'Query Balance' as 539.05 and 'Memo Balance' as 0.00.

ID	Description	Type	Quantity	Amount	Date
N006	Racquet Stringing	BI	1	25.00	2/27/2018
N007	Merchandise Sales	BI	1	40.05	2/27/2018
N009	Tournaments/Miscellaneous	BI	1	25.00	2/27/2018
N015	BANI Test 012618 Tennis Club	BI	1	25.00	2/27/2018
N014	BANI Test 9.0	BI	1	20.00	2/27/2018
N012	Tennis Club Late Fees	BI	1	25.00	2/27/2018
N013	BANI Test	BI	1	29.00	2/27/2018
N011	Tennis Club Lessons	BI	1	50.00	2/27/2018



Entering an Invoice in TFADETL

The University of New Mexico

Laura J Putz Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI)

ADD RETRIEVE RELATED TOOLS

ID: N01839021 Bergeron, Patrice Credit Limit: User: LPUTZ Holds:

Charges/Payments Deposits Memos

CHARGES/PAYMENTS

Receipt Details Additional Text

Detail Code *	Detail Code Description *	Address Type *	Sequence *	Units	Rate	Amount *	Balance	Source *	Pay Num	Doc N
N015	BANI Test 012618 Tennis Club	BI	1			25.00	25.00	T		TEST
N011	Tennis Club Lessons	BI	1	2.000000	65.000000	130.00	130.00	T		TEST
N006	Racquet Stringing	BI	1			25.00	25.00	T		TEST
N009	Tournaments/Miscellaneous	BI	1			250.00	250.00	T		TEST
N006	Racquet Stringing	BI	1			25.00	25.00	T		TEST
N007	Merchandise Sales	BI	1	3.000000	13.350000	40.05	40.05	T		TEST
N009	Tournaments/Miscellaneous	BI	1			25.00	25.00	T		TEST
N015	BANI Test 012618 Tennis Club	BI	1			25.00	25.00	T		TEST
N014	BANI Test 9.0	BI	1			20.00	20.00	T		TEST
N012	Tennis Club Late Fees	BI	1			25.00	25.00	T		TEST

1 of 2 10 Per Page

Dates/Invoice Feed/Cashier Cross Ref

Effective * 02/27/2018 Statement 02/27/2018

Export Shift+F1
Print Ctrl+P
Clear Record Shift+F4
Clear Data Shift+F5
Item Properties
Display ID Image
Exit Quickflow
About Banner
OPTIONS
Create Deposits
Create Memos
Create Additional Text
Print Receipt
Apply Transactions



Entering an Invoice in TFADETL

The University of New Mexico

Laura J Putz Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI) ADD RETRIEVE RELATED TOOLS

ID: N01839021 Bergeron, Patrice Credit Limit: User: LPUTZ Holds: Start Over

ADDITIONAL TEXT CONTROL + Insert - Delete Copy Filter

Detail Code N011 Tennis Club Lessons Transaction Number 12

ADDITIONAL TEXT + Insert - Delete Copy Filter

Return

Additional Text

Backhand workshop for seven students
Schedule for May 1, 2017

Record 2 of 2

SAVE



Entering an Invoice in TFADETL

Questions???



Financial Services Division

Closing Your Session - TGACREV

The University of New Mexico

Martin James Desautels Sign Out ?

Cashier Session Review Form TGACREV 9.3.5.1 (BANI)

ADD RETRIEVE RELATED TOOLS

CASHIER SESSION REVIEW

Session User * Session Number *

Saved successfully (1 rows saved)

SESSION DETAIL SELECTION

Payment/Charge Category

CASHIER SESSION SUMMARY

Detail Code	Payment/Charge	Source	Description	Base Amount	Currency Code	Foreign Amount
Record 1 of 1						

10 Per Page

SAVE



Closing Your Session - TGACREV

The screenshot shows the 'Cashier Session Review Form TGACREV 9.3.5.1 (BANI)' interface. At the top right, a 'TOOLS' button with a gear icon is highlighted with a red box. A dropdown menu is open from this button, also outlined in red. The menu items are: 'Display ID Image', 'Exit Quickflow', 'About Banner', 'OPTIONS', 'Display Totals', 'Review Cashier Session Detail', 'Display User Sessions', 'Close Session', 'BANNER DOCUMENT MANAGEMENT', 'Retrieve Documents', 'Count Matched Documents', and 'Add Documents'. The 'Close Session' option is highlighted with a blue background and a mouse cursor. The main interface includes a header with 'The University of New Mexico' and user 'Martin James Desau...', a search bar, and a 'CASHIER SESSION REVIEW' section with input fields for 'Session User *' (MDESAUTE) and 'Session Number *'. Below this is a 'SESSION DETAIL SELECTION' section with 'Payment/Charge' and 'Category' fields. The 'CASHIER SESSION SUMMARY' section features a table with columns: 'Detail Code', 'Payment/Charge', 'Source', 'Description', and 'Base Amount'. The table is currently empty, and the pagination shows '1 of 1' items and '10 Per Page'.



EXTRACTING DATA

The University of New Mexico

Laura J Putz Sign Out ?

Account Detail Query Form TGIACCD 9.3 (BANI)

ADD RETRIEVE RELATED TOOLS

ACCOUNT DETAIL QUERY

ID	Name	Detail Code	Description	Amount	Balance	Term	Aid Year	Period
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	5,238,677.67		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	6,429,898.55		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	6,111,216.57		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	63,355,580.43		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	907.00		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	5,863,678.79		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	2,049,595.60		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	20,420,649.64		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	774,898.00		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	295,063.75		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	350,459.33		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	1,706,750.16		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	6,830,749.20		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	2,332,832.66		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	161,593.11		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	2,289,179.55		0.00 ARTERM		
Y00000193	UH General Receivables	YP00	Payment - HSC UH ACH	10,471,355.09		0.00 ARTERM		

Search

ACTIONS

- Refresh F5
- Export Shift+F1**
- Print Ctrl+P
- Clear Record Shift+F4
- Clear Data Shift+F5
- Item Properties
- Display ID Image
- Exit Quickflow
- About Banner

OPTIONS

- View Totals

BANNER DOCUMENT MANAGEMENT



Xtender Data

The University of New Mexico

Laura J Putz Sign Out ?

Account Detail Form TFADETL 9.3.5 (BANI) ADD RETRIEVE RELATED TOOLS

ID: Y00000195 UH Childrens Psychiatric Center Credit Limit: User: LPUTZ Holds: Start Over

Charges/Payments Deposits Memos

CHARGES/PAYMENTS Insert Delete Copy Filter

Receipt Details Additional Text

Detail Code *	Detail Code Description *	Address Type *	Sequence *	Units	Rate	Amount *	Balance	Source *	Pay Num	Doc Num	Trans Paid	1
YA30	UH-PPD-BP Energy Gas	BI	1			500.00	500.00	T				
YP01	Payment - HSC	BI	1			1,000.00	0.00	T	TEST		6704	
YP08	Payment - HSC-Unidentified	BI	1			250.00	0.00	T			6729	
YA30	UH-PPD-BP Energy Gas	BI	1	1.000000	250.000000	250.00	250.00	T				
YP08	Payment - HSC-Unidentified	BI	1			-250.00	0.00	T				
YP01	Payment - HSC	BI	1			9,925.25	0.00	T	TEST			
YP01	Payment - HSC	BI	1			1,026.00	0.00	T	TEST	TEST		
Y080	UH-TE Cellular Chgs Gen	BI	1			-15.00	0.00	T			6713	
YP08	Payment - HSC-Unidentified	BI	1			-250.00	0.00	T			6723	
YA30	UH-PPD-BP Energy Gas	BI	1	10.000000	100.000000	1,000.00	0.00	T	TEST	TEST	6727	

1 of 674 10 Per Page Record 1 of 6733

Dates/Invoice Feed/Cashier Cross Ref

SAVE



Xtender Data

EMC ApplicationXtender - BANI

Query Results

B-F-NSAR > New Search > Query Results

ID	PIDM	DOCUMENT TYPE	LAST NAME	FIRST NAME	SSN	REFERENCE ID	BILLING CYCLE	BILLING MONTH	BILLING YEAR	MISC
Y00000193	228	INVOICES	AL RECEIVABLES			TEST	TEST	JAN	2018	
Y00000193			AL RECEIVABLES							

Documents 1 - 2 of 2

Previous | 1 | Next | Items per page: 25

- OPEN
- PRINT
- EMAIL
- DELETE
- EXPORT COLD
- SUBMIT OCR JOB



A Few Reminders

- **Remember to Close your Sessions!**
- **Enter “NEXT” for invoice before saving**
- **Credit entries must reference the original Transaction Number**



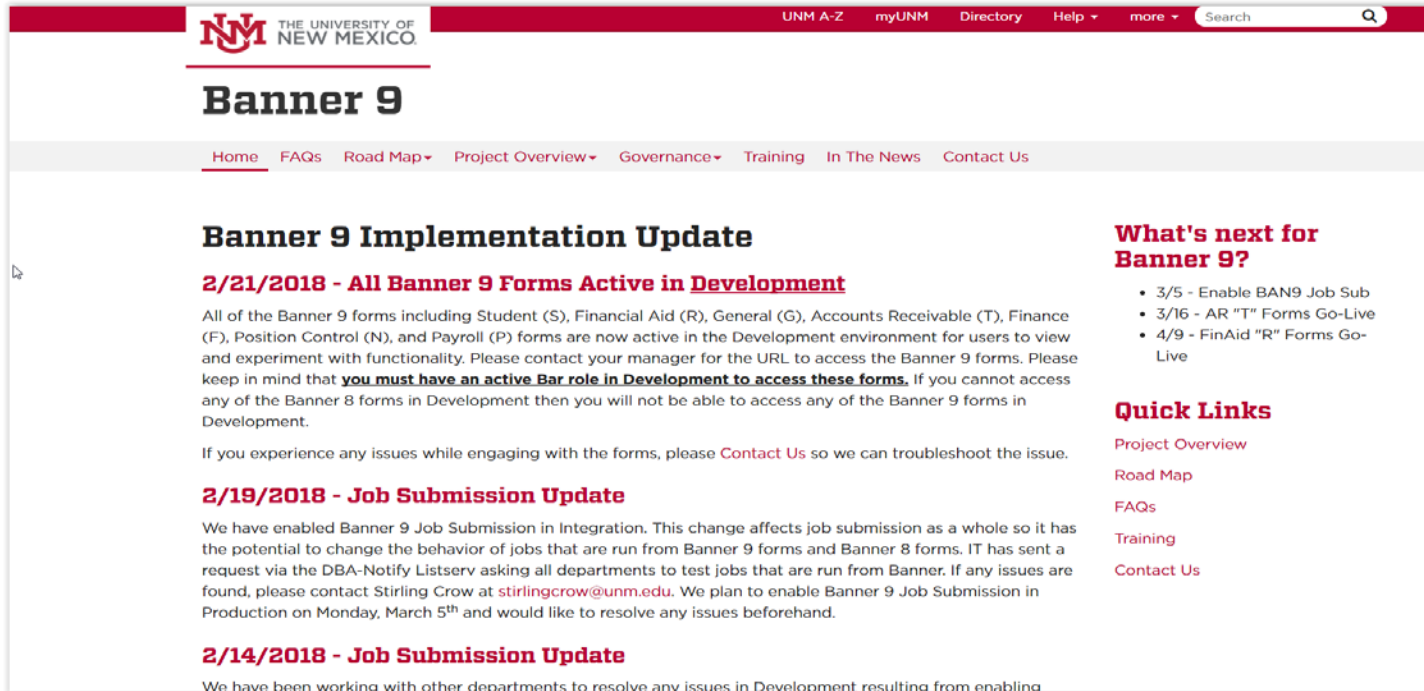
A Few Reminders

- **Unrestricted Accounting offices can serve as temporary back up for crisis situations**
- **Banner 8 forms expected to sunset April 16, 2018**
- **Xtender will continue to be used to store copies of invoices, etc. for NSAR**



UNM IT Banner 9 Website

- <https://banner9.unm.edu/index.html>



The screenshot shows the homepage of the UNM Banner 9 website. At the top, there is a navigation bar with the UNM logo and the text "THE UNIVERSITY OF NEW MEXICO". To the right of the logo are links for "UNM A-Z", "myUNM", "Directory", "Help", "more", and a search box. Below the navigation bar is a main heading "Banner 9". Underneath this heading is a secondary navigation bar with links for "Home", "FAQs", "Road Map", "Project Overview", "Governance", "Training", "In The News", and "Contact Us". The main content area features a section titled "Banner 9 Implementation Update" with three sub-sections: "2/21/2018 - All Banner 9 Forms Active in Development", "2/19/2018 - Job Submission Update", and "2/14/2018 - Job Submission Update". To the right of the main content is a sidebar with a section titled "What's next for Banner 9?" containing a bulleted list of dates and events, and a section titled "Quick Links" with a list of navigation options.

UNM THE UNIVERSITY OF NEW MEXICO

UNM A-Z myUNM Directory Help more Search

Banner 9

[Home](#) [FAQs](#) [Road Map](#) [Project Overview](#) [Governance](#) [Training](#) [In The News](#) [Contact Us](#)

Banner 9 Implementation Update

2/21/2018 - All Banner 9 Forms Active in Development

All of the Banner 9 forms including Student (S), Financial Aid (R), General (G), Accounts Receivable (T), Finance (F), Position Control (N), and Payroll (P) forms are now active in the Development environment for users to view and experiment with functionality. Please contact your manager for the URL to access the Banner 9 forms. Please keep in mind that **you must have an active Bar role in Development to access these forms**. If you cannot access any of the Banner 8 forms in Development then you will not be able to access any of the Banner 9 forms in Development.

If you experience any issues while engaging with the forms, please [Contact Us](#) so we can troubleshoot the issue.

2/19/2018 - Job Submission Update

We have enabled Banner 9 Job Submission in Integration. This change affects job submission as a whole so it has the potential to change the behavior of jobs that are run from Banner 9 forms and Banner 8 forms. IT has sent a request via the DBA-Notify Listserv asking all departments to test jobs that are run from Banner. If any issues are found, please contact Stirling Crow at stirlingcrow@unm.edu. We plan to enable Banner 9 Job Submission in Production on Monday, March 5th and would like to resolve any issues beforehand.

2/14/2018 - Job Submission Update

We have been working with other departments to resolve any issues in Development resulting from enabling

What's next for Banner 9?

- 3/5 - Enable BAN9 Job Sub
- 3/16 - AR "T" Forms Go-Live
- 4/9 - FinAid "R" Forms Go-Live

Quick Links

- [Project Overview](#)
- [Road Map](#)
- [FAQs](#)
- [Training](#)
- [Contact Us](#)



UNM Information Technologies

Report Banner 9 System Issues to Information Technologies

277-5757



Financial Services Division

Post Go-Live Support

Walk in labs

- Main Campus – Business Center EOD 1007
 - March 27, 2018 from 9:00 – 11:00
 - March 29, 2018 from 2:00 – 4:00
- HSC Campus – Med II Computer Lab
 - March 26, 2018 from 10:00 to 12:00
 - March 28, 2018 from 1:00 to 3:00



Unrestricted Accounting Contacts

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HEALTH SCIENCES CENTER:

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HSC Business & Communication Center, 2nd Floor

